GENERAL TASK

Task
High Dusting. Clean Light fixtures, fan blades, Clean windowsills, tracks HVAC vents, corners and ceilings of rooms. Wash baseboards, walls, doors
Clean out sliding door tracks
Scrub and remove any stains on the walls
Vacuum and mop floor

KITCHEN

Task
Clean cabinets, drawers and doors inside and out Wash front of cabinet
Clean microwave inside and out
Range, hood, filter and fan
Clean oven inside, outside, and underneath Stove need to be move for throughout cleaning (This is required by property management in a move out cleaning.)
Clean hood fan filter
Clean refrigerator and freezer inside, outside, and underneath remove all food (Thoroughly wipe the fridge and freezer gaskets. Remove drawers and shelves and clean them separately.) Fridge need to be moved for throughout cleaning (This is also required by property management in this type of cleaning.)
Clean beneath and between appliances
Scrub sink, faucet, and countertops
Vacuum and mop floor
Clean windows and window sills
Dust and remove cobwebs
Clean and dust lighting and other fixtures
Wipe down baseboards

BATHROOMS

Task
Clean shower, tub, and faucet Get soap scum off the bathroom tiles and tub/shower and bleach the grout.
Clean sink, countertops, and faucet
Clean mirror
Clean the toilet inside and outside
Wipe down and clean cabinets and drawers inside and out, remove any liners
Clean light fixtures and towel bar
Clean mirror and any windows and windowsill and tracks
Wipe down baseboards
Vacuum out the surface of the exhaust fan if super dusty
Leave a roll of toilet paper
Clean the doorknobs and doors.
Clean all light switches and outlets

LIVING AREAS

Done	Task
	Vacuum carpets and stairs
	Clean all windows and windowsills and track
	Wipe down baseboards
	Mop entryways and other hard surface floors
	Dust and remove cobwebs
	Wipe down walls
	Clean fireplace
	Doorknobs throughout the house
	Electrical outlets throughout the house
	Clean and dust blinds
	Wipe down lighting and fixtures
	Wipe down inside and outside of doors
	Clean laundry area - top front, sides, inside and under machines (if staying in home)

OUTSIDE AREAS

Done	Task
	Clean and sweep front porch, clean outside of door
	Clean and sweep patio, clean outside of door
	Clean out any storage areas
	Clean any outside lights by the front door, back door, patios, etc.

- **Windows** – $7 exterior only

  . $11 Inside and Out

  $15 inside, outside + track and screens

- **Polishing/Waxing –** Floor waxing prices generally range from $.25-.50 per sq. ft.

Move In/Out Cleaning